

**OVERVIEW AND SCRUTINY ANNUAL REPORT 2024/25**

<b>Meeting:</b>	<b>Council</b>
<b>Date:</b>	<b>15<sup>th</sup> October 2025</b>
<b>Cabinet Member</b> (if applicable)	<b>Not applicable</b>
<b>Key Decision Eligible for Call In</b>	<b>No</b> <b>No</b>
<b>Purpose of Report</b> In line with constitutional requirements, this report presents the Overview and Scrutiny Annual Report for the 2024/25 municipal year to Council.	
<b>Recommendations</b> <ul style="list-style-type: none"> <li>That Council receive and note the Overview and Scrutiny Annual Report 2024/25.</li> </ul> <b>Reasons for Recommendations</b> <ul style="list-style-type: none"> <li>To be in line with constitutional requirements to submit an Annual Report to Council.</li> </ul>	
<b>Resource Implications:</b>  None	
<b>Date signed off by <u>Executive Director</u> &amp; name</b>	Rachel Spencer-Henshall – 19.8.25
<b>Is it also signed off by the Service Director for Finance?</b>	Not applicable
<b>Is it also signed off by the Service Director for Legal and Commissioning (Monitoring Officer)?</b>	Samantha Lawton – 4.9.25

**Electoral wards affected:** None specific.

**Ward councillors consulted:** Not applicable.

**Public or private:** Public

**Has GDPR been considered?**

Yes GDPR has been considered. This report contains no information that falls within the scope of the General Data Protection Regulations.

- 1. Executive Summary**  
The Annual Report sets out a summary of the work undertaken by the Council's Scrutiny Committee and Panels during 2024/25.
- 2. Information required to take a decision**  
The Council's Constitution requires the Chair of Scrutiny to submit a report to Council at the end of each municipal year, highlighting Overview and Scrutiny work in the previous twelve months.  
  
Attached at Appendix One is the Overview and Scrutiny Annual Report for 2024/25. The Council is asked to receive and note the Annual Report.
- 3. Implications for the Council**  
The work of the Overview and Scrutiny contributes to all the Council priorities set out within the Council Plan by considering proposals and pieces of work that contribute to delivering the priorities.
- 4. Financial Implications**  
There are no financial implications for people living or working in Kirklees.
- 5. Other (eg Risk, Integrated Impact Assessment or Human Resources)**  
The Annual Report is submitted in line with the requirements of the Constitution. There are no Legal, Risk or Human Resource implications.
- 6. Next steps and timelines**  
Following consideration by Council, the Annual Report will be available for information on the Council's website.
- 7. Contact officer**  
Helen Kilroy, Assistant Democracy Manager  
Tel 01484 221000 Email: [helen.kilroy@kirklees.gov.uk](mailto:helen.kilroy@kirklees.gov.uk)
- 8. Background Papers and History of Decisions**  
None
- 9. Appendices**  
Appendix 1 – Overview and Scrutiny Annual Report 2024/25
- 10. Service Director responsible**  
Samantha Lawton, Service Director for Legal and Commissioning (Monitoring Officer)